

**Minutes of the REGULAR Meeting  
of the  
BOARD of DIRECTORS  
Crafton Hills College Foundation**

**DATE:** March 19, 2009

**LOCATION:** Crafton Center

**PRESIDING:** Donald J. Nydam, President

**ATTENDANCE:**

**Present:** Marie Alonzo, Joanna Averett, Cheryl Bardowell, Win Carl, Cheryl Cox, Patrick Fite, Kimmi Grulke, Gloria Harrison, Charlie Ng, David Raley, Claire Marie Teeters, Betty Jo Wood

**Absent:** Mick Gallagher, James Ramos, Lynn Baldi, Judi Battey, Ray Quinto

**Guests:** Ericka Paddock, Director of Student Life; Kaylee Hrisoulas, ASCHC

**1. Call to Order & Opening Comments – Don Nydam**

Pres. Nydam acknowledged the cafeteria staff for their nice offering of refreshments at all board meetings. He thanked the board members for coming out early in the morning to faithfully attend board meetings, and encouraged them to 1) remain positive and 2) be supportive.

**2. Welcome and Introduction – Pres. Nydam welcomed Kaylee Hrisoulas, the co-chair of ASCHC and a valued member of this year's Gala committee.**

**3. Minutes of the Meeting**

**It Was Moved** by Marie Alonzo, Seconded by David Raley, and unanimously carried, to approve the minutes of the regular meeting of the Board on December 11, 2008, as corrected to read that Ericka Paddock was not present at the December board meeting.

**4. College Happenings - Gloria Harrison reported on a number of events, including:**

- Fall enrollment is over 6,000 students
- The Sim Lab open house will be held April 2, to showcase the simulated figures purchased through a \$116,000 grant for providing realistic training of the students in the EMT program.
- A parking lot with 125 spaces will open in May, 2009, near the student center/cafeteria building.
- The aquatic center is targeted for an opening date of January, 2010.
- Ribbon-cutting for the Library will be Spring, 2010.

She stated that Board members are welcome to take a campus tour at any time.

Continuing her report of college happenings, she moved on to changes in personnel:

- Eighteen (18) District employees have taken advantage of the SERP retirement offering. Four will be replaced, including one at CHC. Fifteen (15) managers will be lost, of which 8 will be replaced.

Ms. Harrison closed by saying that it was a time to re-structure, re-arrange, and re-assign, and that she is both excited and saddened. She acknowledged “two at our table” who are leaving – the staff, but not necessarily the Foundation Board – Donna Ferracone and Patrick Fite.

Gordon Clopine requested a list of those who are retiring, and of positions which will be opened. Cheryl Cox will provide him that list.

Ericka Paddock invited Board members to attend student commencement speaker auditions on Tuesday and Thursday of the week following the March 19 meeting.

## 5. **The Gala** – our Roles

Cheryl Bardowell reported that San Manuel will be the “presenting sponsor” of our Gala, with a donation of \$25,000.00. The Board has responded to appeals to sponsor tables, provide gift baskets, and/or donate gift cards. Joanna Averett pledged a table from First American Trust. Several members brought gift cards or basket donations to the meeting.

## 6. **Development Report** – Cheryl Bardowell

- (a) Update re: California Community College Scholarship Endowment (Osher Initiative)

The Osher Initiative will provide for five \$1,000 scholarships to students who demonstrate financial need.

- (b) Title V Co-op endowment match

The Title V match will be in the amount of \$58,000.00

- (c) Gala sponsorships (were addressed in Sec. 5)

Pres. Nydam closed this report by stating that the Foundation must ensure that the Resource Development Department is funded after the Title V grant ends, because “Nothing is more important than supporting Gloria and the College.”

Additional discussion – David Raley states he will set a meeting on campus with the principals involved to form an ad hoc committee to recommend and implement a program to provide a plan to resolve the problem of rising textbook costs. The Foundation’s part will be to facilitate the program, not design it.

Don Nydam raised the question of whether or not the Foundation might fund a summer school class. Gloria Harrison suggested looking at a general education class.

**It was Moved** by Marie Alonzo, Seconded by Claire Marie Teeters, and unanimously carried, to explore the selection of a class for the Foundation to fund.

Daniel Bahner suggested that Charlie Ng check with the District to explore the legal ramifications of the Foundation funding a class, and how to handle the payment properly.

**7. Financials** – Win Carl

- (a) Treasurer's Report –
- (b) Gifts to College
- (c) Balance Sheet Previous Year Comparison – Mr. Carl explained that \$150,000 of the funds shown in First Centennial Bank are the funds that represent the grant made by San Manuel to the RESA program. They are housed at First Centennial, earning interest, until the pay-out date.
- (d) Financial Recap

Gloria Harrison revealed that the Harrison family will match gifts made in memory of her Dad, Lupe Gutierrez, in the form of a contribution to the Emergency Textbook Fund. Mr. Gutierrez passed away recently, at the age of 97.

**8. Other**

Daniel Bahner asked if sponsors of scholarships are notified when scholarship balances are low. Cheryl Bardowell answered that they are, and that they receive an annual statement of the fund balance and criteria.

Patrick Fite announced that the Foundation Annual Report would be ready for distribution by the week following this meeting.

Col. Raley asked if we were still selling concrete tables. Ms. Harrison stated that the Campus Beautification Fund is still operative, and will next be used to place benches by the Financial Aid offices, but that the placement has been delayed until after construction in the area is completed.

Ms. Harrison asked that the Foundation consider a contribution toward the purchase of retirement gifts for those leaving at the end of June.

Ericka Paddock reminded the Board of the Student Recognition Dinner on Friday, May 1, and thanked the Foundation for donating the cost of the food for the event.

**9. Adjournment** – Don Nydam

The Meeting was adjourned by Pres. Nydam at 8:15 A.M.

**Next Regular Meeting Date:** – Thursday, June 18, 7:00 A.M. ~ CHC Crafton Center